



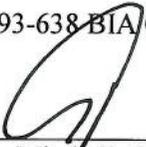
October 31, 2014

**MEMORANDUM**

To: Program Managers and Division Directors

P.L. 93-638 BIA Contracted Programs

From:

  
Arbin Mitchell, Chief of Staff  
Office of the President / Vice President (OPVP)

Subject: Budget Formulation on FY 2017 P.L. 93-638 BIA Funding

There will be an internal Navajo Nation meeting regarding the subject matter on Tuesday, November 18, 2014 starting at 8:30 a.m. at the NDOT Naataanii Board Room. Your attendance is mandatory.

Attached are the FY 2017 Budget Formulation Guidelines that was issued by BIA Central Office for use to prepare the budget request. Review and become familiar with these for discussion at the meeting. The electronic fill-able forms will be posted on the Office of Management & Budget (OMB) website at <http://www.omb.navajo-nsn.gov> >Download tab> External Funds as soon as BIA Navajo Regional Office (NRO) emails it to us. You are advised to begin filling those out those to allow yourself the time needed to prepare a sound and quality budget request.

On October 6, 2014, Navajo Nation OPVP and OMB personnel met with BIA NRO officials to discuss preparation for the BIA Navajo Regional Budget Formulation meeting. The meeting is tentatively scheduled for January 14-15, 2015. You will be informed of date and location as soon as those are confirmed by BIA NRO.

Thank you for your cooperation. If you have questions, contact Contracts and Grants Section/OMB or OPVP at 810-8535 and 871-6352, respectively.

Attachment / Distribution

cc: files  
Ben Shelly, President – The Navajo Nation  
Lorenzo Bates, Speaker Pro-Tem – Navajo Nation Council  
Herb Yazzie, Chief Justice – Judicial Branch

**The Navajo Nation (NN)**  
**Timetable on Submission of Budget Request (BR) for**  
**Fiscal Year (FY) 2017 P.L. 93-638**  
**Bureau of Indian Affairs (BIA) Funding**

<u>No.</u>	<u>Key Dates</u>	<u>Description or Activity</u>	<u>Responsible Party</u>
1	October 6, 2014	NN CGS received an email notice from Mr. Du Wayne Begay, Budget Officer- BIA NRO to schedule BIA Navajo Regional preplanning Meeting on FY 2017 Budget Formulation (BF).	BIA NRO
2	October 15, 2014	Representatives from BIA NRO & NN met at 1 p.m. in Gallup, NM. FY 2017 BF Guidelines received. BIA/NRO to confirm date/location for BF Meetings (BFM), contact presenters and prepare proposed Agenda. NN will use same Priorities (in different order).	BIA-NRO/ NN
3	November 18, 2014	Internal NN meeting on FY 2017 BF with BIA Contracted Programs at Navajo Division of Transportation (NDOT) Naataanii Board Room beginning at 8:30 a.m. Present Budget Request (BR) Instructions and implement the same.	CGS & OPVP
4	November 3 – December 19, 2014	Programs prepare BR based on Nov. 5 <sup>th</sup> NN Meeting	Program Mgr / Div. Dtrs., CGS
5	December 2, 2014	TENATIVE – Meeting between NN (Shelly Administration & OP/VP Elect) and BIA NRO on FY 2017 BR at NDOT Naataanii Board Room beginning at 8:30 a.m.	BIA/NN
6	January 14-15, 2015	BIA Navajo Regional BFM – Location TBD. Agenda to include review of Guidelines, Priorities, NN/BIA/BIE BR Priorities presentations (top increases), etc.	NN & BIA NRO, BIE, OFMC, OJS
7	December 22, 2014 – January 28, 2015	Finalize BR based on input from BFM and submit to NN CGS/OMB for final processing.	Program Mgr / Div. Dtrs., CGS
8	January 30, 2015	Submit final NN FY 2017 BR Package to BIA/NRO	NN CGS
9	February 13, 2015	Submit final BIA Navajo Regional FY 2017 Budget Package to BIA Central Office-Washington, D.C.	BIA NRO
10	March 2015	Tribal Interior Budget Council (TIBC) National Budget Meeting – Washington, D.C. Present NRO (NN/BIA) FY 2017 Budget Submission.	NN President/BIA NRO
11	April thru June 2015	TIBC Subcommittee mtgs. Draft consolidated Tribal Testimony & recommendations to the Assistant Secretary-Indian Affairs (IA). TIBC review/revise subcommittee recommendations. Meeting w/ U.S. OMB Director & TIBC Workgroup.	NN & BIA NRO
12	July 2015	TIBC Budget Meeting, Location TBD.	NN & BIA/NRO